

District 22-Winner-2004 Toastmasters Excellence in Leadership Award
Toastmasters District 22 Bulletin - 07 Jun 2005

Announcements, Recognition, Reminders, Tips from District 22

Visit the District 22 Website:

www.toastmasters22.org



Contact District Officers:

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Toastmasters Leadership Institute

by Jack Mackey, DTM, LGET

At Toastmasters Leadership Institute, you'll learn how to make your club have its best year ever. During the Officers' breakout sessions, you'll learn to do your job the best way possible. You'll talk with people from other clubs and learn what works well (and what doesn't) in their clubs. We'll also start to develop your Distinguished Club Plan-and since the DCP is a team effort, we encourage club officers to attend as a group. You'll go back to your clubs with renewed clarity, energy, and commitment.

The training sites are:

Club Officer Training / TLI

June 7: Topeka

June 18: Wichita

June 25: Overland Park/KC South

June 27, Liberty/KC North

For more details, see the Event Calendar on:

www.toastmasters22.org

Officer training is the single best predictor of club performance! And don't forget that your club has to have at least four officers trained at the summer and winter trainings to achieve distinguished club goal #9. So, clear the decks for

Club Officer training. Make plans to attend. We'll have great learning, great networking, and great fun!

PS: We encourage clubs to pre-pay \$15 for Officer Training. If you plan to pre-pay, please take care of it now as we'll need your check no later than a week before the session that your officers plan to attend. The \$15 covers the fees for all officers and members in a club to attend at any of the training locations. (The only additional fees would be for those who wish to purchase lunch.) Send your \$15 payment to:

Diana Kovac

10314 Dearborn Dr

Overland Park, KS 66207-3806

Make your check payable to **Toastmasters**.

REMINDER

Area and Division Governors, remember that your training opportunity is Saturday, June 11th from 10:30 a.m. to 3:30 p.m. There is a \$5 admission fee that includes lunch. The location is in the Black & Veatch building at 11401 Lamar in Overland Park, Kansas.

Top 3 for 2005-2006

What do we mean by Top 3?

The Top 3 are the district officers charged with the overall responsibility for guiding members, clubs, and other district officers in the attainment of district goals. They are responsible for upholding Toastmasters International Bylaws and policies. Being a District officer may appear glamorous to some; however, there's considerable responsibility and hard work involved.

District Governor

Our District Governor for 2005-06 is **Jack Mackey**, DTM. As District Governor, Jack serves as the chief executive officer for District 22. Following is a partial list of District Governor responsibilities.

- Maintain regular communications with Toastmasters World Headquarters.
- Appoint, guide, and direct District officers and committees.
- Promote the Toastmasters International educational program.
- Work with the Lt. Gov. Education and Training to establish ongoing high quality training programs.
- Work with the Lt. Gov. Marketing to motivate membership building and retention.
- Work with the Public Relations Officer to establish district-wide communications.

Lt. Governor Education and Training

Our Lt. Governor Education and Training (LGET) for 2005-06 is **Diana Kovac**, DTM. As LGET, Diana serves as the second ranking member of the District Executive Committee.

Following is a partial list of LGET responsibilities.

- Appoint, guide, and direct chair persons and committees which promote educational achievements and program excellence.
- Promote the Toastmasters International educational program.
- Plan, organize, and implement high quality training programs, appointing coordinators as needed.
- Plan, organize, and convene District conferences, appointing chair persons and committees as needed.
- Coordinate and supervise district-level International Speech Contests.

Lt. Governor Marketing

Our Lt. Governor Marketing (LGM) for 2005-06 is **Lynda Tuttle**, ATMB/CL. As LGM, Lynda is the third ranking member of the District Executive Committee. Following is a partial list of LGM responsibilities.

- Ensure achievement of District membership and Club growth goals.
- Direct and coordinate marketing strategies to support District growth objectives.
- Recruit, train, and maintain a strong Club extension team. (X-Team)
- Manage District recognition programs.
- Monitor Division, Area, and Club administration to ensure prompt submission of semi-annual reports.

If you haven't already done so, extend your congratulations to our 2005-06 Top 3. Even better, let them know that you want to serve alongside them this coming year as District 22 continues to build leaders and communicators.

Beat the Clock

The best reasons to add new members to your club are:

- New members have a place to develop their communication and leadership skills. That's the whole point of Toastmasters.
- Your club gets renewed energy and fresh ideas from new members.

To encourage your club to add new members, Toastmasters International offers a "Beat the Clock" ribbon that you can display on your banner. To get the ribbon, add 5 new members between May 1 and June 30.



Don't wait to schedule that open house you've considered. Renew your PR efforts with the Soft Tap technique (See the Tips/Tools page of: www.toastmasters22.org for details).

Recognition Opportunity

As you may have surmised from browsing on the Recognition page of the District 22 website, we delight in recognizing our members. Toward the end of each year, members have an opportunity to let us know their opinion of who has been the most outstanding Area Governor, Division Governor, and Toastmaster for the entire year.

Do you know a terrific Area Governor, Division Governor, or Toastmaster? If so, we want to hear about it. You may nominate him/her for Area Governor of the Year, Division Governor of the Year, or Toastmaster of the Year. Find the nomination forms on the Recognition page of: www.toastmasters22.org.

Distinguished Club Plan Tools

Club Officers, be sure to take advantage of the tools that are available to you as you prepare a Club Success Plan to achieve DCP goals. You'll find information about this in the "Guide to Effective Club Leadership" manual for your officer position. Toastmasters International sent a set of these club officer manuals to each club in May. Be sure you have the manual for the Club Officer role you will be filling in 2005/06.

We also have some tools on our website that you may find helpful.

- Club Officer DCP Planner
- Club Success Plan (sample format)

To find these, look on the Tips/Tools page of www.toastmasters22.org



Area Governors Corner

2004/05 Governors:

- Pass along any information you have about your Clubs to the new Area Governor.
- Check your Area reports on the TI website.
- Check the DCP reports for the Clubs in your Area. Contact the Club Presidents to let them know where their Clubs stand regarding DCP goals.

2005/06 Governors:

- Build your email distribution list of Club Officers in your Area. This will be key to keeping your Club Officers informed.
- Attend Area/Division Governor training on June 11th.
- Attend your first District Executive Council meeting on June 11th.

Newly Forming Clubs

Grain Valley Toastmasters
Thursdays, 7:30pm-8:30pm
Community of Christ Church
32901 East Pink Hill Road
Grain Valley, MO
Contact: **Duane Porter**
816-210-4314
duaneporter@yahoo.com



Cerner Toastmasters
2800 Rock Creek Pkwy
Kansas City, MO
Contact: **Neil Rutkowski**
816-201-1673

McPherson Toastmasters
Wednesdays, 4:30pm
Hospira Building
1776 N. Centennial Dr.
McPherson, KS
Contact: **Charlotte Pinkall**
620-245-6215
charlotte.pinkall@hospira.com

Club Officer June Checklists

All 2005/06 Club Officers: Attend a TLI or COT to be sure you are ready to serve your Club well during the coming year.

New Club President: Give your 2005/06 Area Governor your email address. This is important so that you will receive the D22 Bulletin twice each month as well as other district information. It will be your responsibility to forward information to your Club members. For a list of 2005/06 Governors, look under Directory >

Find a District Officer on our website:

www.toastmasters22.org

All 2004/05 Club Officers: Pass along your best advice and helpful materials to the Club Officers who will be replacing you in 2005/06.

Club VPs-Membership: If your Club membership level is below 20, work with your Club members to recruit some new members. You'll need at least 20 members or a net gain of 5 to qualify for distinguished club status.

Club VPs-Education: Check with your Club members to be sure they have applied for all the educational awards for which they qualify. You can submit their award applications online or they may mail or fax them to TI.

Club President: As they do each May, Toastmasters sent a complete set of new officers manuals to each Club President (of record). When you get these, be sure to distribute them to the new Officers.