



**TOASTMASTERS INTERNATIONAL**  
**MONTHLY TREASURER'S REPORT - DISTRICT NO.**  
**FOR THE PERIOD OCTOBER 1, 2009 - OCTOBER 31, 2009**

		<u>MONTH ACTUAL (1)</u>	<u>Y-T-D ACTUAL (2)</u>	<u>BUDGET (3)</u>
<b>I.</b>	<b>FUNDS AVAILABLE</b>			
	<b>Acct.# A. BALANCE IN DISTRICT RESERVE ACCOUNT AT WHQ:</b>			
	120 Beginning of the month/year	14,638.47	7,558.40	7,558.40
	<b>B. FUNDS AVAILABLE FROM WHQ</b>			
	400 Add: Membership income	2,481.74	10,271.81	25,024.76
	120 Less: Funds requests INPUT NEGATIVE NUMBER		-	
	120 Less: District orders INPUT NEGATIVE NUMBER	(3,342.10)	(4,052.10)	
	120 District reserve balance - End of the month	13,778.11	13,778.11	
	<b>C. RECONCILED BALANCE IN DISTRICT LOCAL BANK ACCOUNTS:</b>			
	100 Beginning of the month/year	8,297.56	10,874.64	10,874.64
	120 Add: Funds requests	-	-	
	<b>D. OTHER INCOME (List specific sources):</b>			
	410 1. Fall conference net income (from page 4)	(21.90)	537.56	1,667.00
	430 2. Spring conference net income (from page 5)	-	-	115.00
	480 3 Interest	0.36	1.39	-
	490 4. Other: membership reversal	(6.75)	(6.75)	2,520.00
	Speech Contests	69.01	388.01	525.00
	Credit Card Charge	(5.00)	(20.00)	N/A
	Total other income	35.72	900.21	4,827.00
	<b>TOTAL FUNDS AVAILABLE</b>	22,111.39	25,552.96	48,284.80
	(Adds lines in I.A, I.B, I.C and I.D for columns 1, 2, and 3.)			
<b>II.</b>	<b>EXPENSES:</b>			
	600 A. Marketing (from page 2)	46.50	46.50	10,800.00
	610 B. Communications and public relations (from page 2)	40.00	40.00	1,000.00
	620 C. Education and training (from page 2)	746.45	1,304.45	4,695.00
	630 D. Speech contests (from page 2)	-	-	3,268.00
	640 E. Administration (from page 2)	625.67	773.97	1,850.00
	650 F. Travel (from page 3)	872.25	4,203.96	13,135.00
	700 G. Other (from page 3)	-	-	-
	<b>TOTAL EXPENSES</b>	2,330.87	6,368.88	34,748.00
<b>III.</b>	570 LEADERSHIP INSTITUTE (from page 3)	-	191.36	7,200.00
<b>IV.</b>	<b>DISTRICT STORE</b>			
	450 1. Sales		101.80	2,500.00
	551 2. Purchases from WHQ (INPUT NEGATIVE NUMBER)	(2,463.70)	(2,487.70)	(2,500.00)
	559 3. Other store expenses (INPUT NEGATIVE NUMBER)		-	-
	<b>DISTRICT STORE INCOME (LOSS), NET</b>	(2,463.70)	(2,385.90)	-
<b>V.</b>	<b>ADJUSTMENT FOR Y-T-D DISTRICT ORDERS</b>	3,342.10	4,052.10	N/A
<b>VI.</b>	<b>EXCESS OF FUNDS AVAILABLE OVER EXPENSES</b>	20,658.92	20,658.92	6,336.80
	(Totals: Sec.I. - Sec.II. - Sec.III. + Sec.IV.)			

A Treasurer's report must be provided to the district governor and Lt. governor within 45 days of month-end, beginning with the July period. Treasurer's reports for the period ending September 30 and for the period ending March 31 must be received at World Headquarters within 45 days of these periods. Toastmasters International policy also requires that a Treasurer's report be presented at every district executive committee and district council meeting.

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VII. DETAIL OF EXPENSES:	MONTH ACTUAL	Y-T-D ACTUAL
<u>Acct.#</u>		
<b>A. 600 Marketing</b>		
601 1. Building new clubs	-	-
602 2. Membership growth	-	-
603 3. Club coaches	-	-
604 4. Rebuilding	-	-
605 5. Recognition	46.50	46.50
606 6. Other	-	-
TOTAL Marketing (goes to page 1, Sec II. A)	46.50	46.50
<b>B. 610 Communications and public relations</b>		
611 1. District newsletter	-	-
612 2. Web page	-	-
613 3. Directory	-	-
614 4. Postage	-	-
615 5. Other	40.00	40.00
TOTAL Communications and public relations (goes to page 1, Sec II. B.)	40.00	40.00
<b>C. 620 Education and training</b>		
621 1. Distinguished clubs	365.00	865.00
622 2. Training club officers	217.00	275.00
623 3. Training division and area governors	142.20	142.20
624 4. Distinguished areas and divisions	-	-
625 5. Other	22.25	22.25
TOTAL Education and training (goes to page 1, Sec II. C.)	746.45	1,304.45
<b>D. 630 Speech contests</b>		
631 1. Awards and certificates	-	-
632 2. Other	-	-
TOTAL Speech contests (goes to page 1, Sec II. D.)	-	-
<b>E. 640 Administration</b>		
641 1. Stationery	-	-
642 2. Phone	625.67	625.67
643 3. Postage	-	20.30
644 4. Website	-	-
645 5. Other	-	128.00
TOTAL Administration (goes to page 1, Sec II. E.)	625.67	773.97

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	MONTH ACTUAL	Y-T-D ACTUAL
<b>VII. DETAIL OF EXPENSES (con't):</b>		
<u>Acct.#</u>		
<b>F. 650 Travel</b>		
651 1. Within district		
652 a. District governor/lt. governor	159.65	354.55
653 b. Division governors		-
654 c. Area governors		231.01
655 d. Other district officers		62.80
651 Total travel within district	159.65	648.36
660 2. Mid year training (DG & LGS)		
661 a. Transportation		-
662 b. Accommodation/registration		-
660 Total mid year training	-	-
670 3. Regional conference transportation/registration/accommodation		
671 a. District governor elect		-
672 b. Lt. governor-elect		-
673 c. Current district governor		-
674 d. District treasurer		-
675 e. District public relations officer		-
670 Total regional conference expense	-	-
680 4. International convention transportation/registration/accommodation		
681 a. District governor	484.40	1,739.40
682 b. Lt. governor education & training		1,088.00
683 c. Lt governor marketing	228.20	728.20
684 d. Immediate past district governor		-
680 Total international convention expense	712.60	3,555.60
650 TOTAL Travel expense (goes to page 1, Section II. F)	872.25	4,203.96
<b>G. 700 Other</b>		
705 a. Equipment purchase		-
710 b. Miscellaneous		-
700 TOTAL Other expenses (goes to page 1, Section II. G)	-	-
<b>VIII. LEADERSHIP INSTITUTE:</b>		
470 Donation basket		-
570 Leadership institute expenses		
571 1. Supplies from WHQ		-
572 2. Other supplies		-
573 3. Program and printing		20.97
574 4. Audiovisual equipment		-
575 4. Meeting room		-
576 4. Awards, certificates		-
577 4. Postage		1.39
579 5. Other		169.00
570 TOTAL LEADERSHIP INSTITUTE (goes to page 1, Sec III.)	-	191.36

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			<u>MONTH ACTUAL</u>	<u>Y-T-D ACTUAL</u>
<b>IX. FALL CONFERENCE INCOME AND EXPENSE</b>				
<u>Acct.#</u>				
<b>410</b>	<b>A. Fall conference income</b>			
<b>411</b>	1. <span style="border: 1px solid black; padding: 0 5px;">1</span> Member registrations	at \$ 140.00	140.00	550.00
<b>412</b>	2. Spouse / guest registrations	at	-	-
<b>413</b>	3. Late registrations	at	-	-
<b>414</b>	4. Luncheon tickets	at	-	-
<b>415</b>	5. Banquet tickets	at	-	-
<b>416</b>	6. Speech contest	at	-	-
<b>417</b>	7. Other revenue - Raffle			-
<b>418</b>	Club Registrations/Full Package		95.00	130.00
	FFN & Sunday Forum			-
	Donations/Sponsorships		325.00	475.00
<b>410</b>	TOTAL Fall conference income		560.00	1,155.00
<b>510</b>	<b>B. Fall conference expenses</b>			
<b>511</b>	1. Supplies purchased from TI		293.20	293.20
<b>512</b>	2. Other supplies		174.00	174.00
<b>513</b>	3. Programs and printing			35.54
<b>514</b>	4. Audiovisual equipment			-
<b>515</b>	5. Hotel / meeting room expenses			-
<b>516</b>	6. Awards, certificates, etc.		114.70	114.70
<b>517</b>	7. Postage			-
<b>518</b>	8. Meal expense			-
<b>519</b>	9. Other			-
	N/A			-
	N/A			-
	N/A			-
<b>510</b>	TOTAL Fall conference expenses		581.90	617.44
<b>410</b>	<b>NET FALL CONFERENCE INCOME (LOSS) (A - B)</b>		(21.90)	537.56
	(goes to page 1, Sec I./D. 1.)			

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			<u>MONTH ACTUAL</u>		<u>Y-T-D ACTUAL</u>
<b>X. SPRING CONFERENCE INCOME AND EXPENSE</b>					
<u>Acct.#</u>					
<b>430</b>	<b>A.</b>	<b>Spring conference income</b>			
<b>431</b>	1.	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> Member registrations	at	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>432</b>	2.	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> Spouse / guest registrations	at	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>433</b>	3.	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> Late registrations	at	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>434</b>	4.	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> Luncheon tickets	at	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>435</b>	5.	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> Banquet tickets	at	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>436</b>	6.	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span> Speech contest	at	<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>437</b>	7.	Other revenue - Raffle		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>438</b>		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>430</b>		TOTAL Spring conference income		-	-
<b>530</b>	<b>B.</b>	<b>Spring conference expenses</b>			
<b>531</b>	1.	Supplies purchased from TI		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>532</b>	2.	Other supplies		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>533</b>	3.	Programs and printing		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>534</b>	4.	Audiovisual equipment		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>535</b>	5.	Hotel / meeting room expenses		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>536</b>	6.	Awards, certificates, etc.		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>537</b>	7.	Postage		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>538</b>	8.	Meal expense		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>539</b>	9.	Other		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
		<span style="border: 1px solid black; display: inline-block; width: 150px; height: 15px;"></span>		<span style="border: 1px solid black; display: inline-block; width: 40px; height: 15px;"></span>	-
<b>530</b>		TOTAL Spring conference expenses		-	-
		<b>NET SPRING CONFERENCE INCOME (LOSS) (A - B)</b>		-	-
		(goes to page 1, Sec I/D. 2.)			