



Level / Chief Officer	Other Officers, Leaders and Positions		Responsibilities	Miscellaneous
Members / n/a			Meeting roles Speeches Evaluations	
Club / Club President	Vice President Education Vice President Membership Vice President Public Relations Secretary Treasurer Sergeant at Arms Immediate Past President		Meetings (1 to 5 per month) Meeting agenda Contests (2 in spring, 2 in fall) Distinguished Club Program (DCP) Executive officers meeting Bulletin/newsletter (optional) Website (optional)	Budget from club dues
Area / Area Governor	Assistant Area Governor		Support clubs Club visits (semi-annual) Contests (2 in spring, 2 in fall) Council meetings (quarterly)	
Division / Division Governor	Assistant Division Governor		Support clubs Support area governors Contests (2 in spring, 2 in fall) Council meetings (quarterly)	
District / District Governor	Immediate Past District Gov Lt. Gov. Education/Training Lt. Governor of Marketing Public Relations Officer Secretary Treasurer <i>(all above are DEC members)</i> Bulletin Editor Auditor Parliamentarian	District Facilitator Webmaster Database Manager TLI Coordinator Judge Training Chair Conference Chairs Club Sponsors Club Mentors Club Coaches Other miscellaneous as needed	Support clubs and all other levels Training for all district members Training for all club officers Training for all area/division officers Training for contest judges Conference (spring and fall) Contests (2 in spring, 2 in fall) Executive Council meetings (quarterly) District Council meetings (semi-annual) Bulletin Website	Budget from International
Region / International Directors (2)	(none)		Support districts Training for all district officers International speech contest (fall)	Budget from International One director elected annually
International / International President	Vice Presidents (3) Immediate Past President		Support clubs and all other levels Annual convention International speech contest (fall) Decision making (by exec. board)	Executive Board made up of the 18 International Directors from the 9 Regions plus the 5 International officers plus the World Headquarters Executive Director
World Headquarters / Executive Director	Staff		Support clubs Magazine Merchandise Membership awards Website	Budget from membership dues The Executive Director and his/her staff are the only paid persons within Toastmasters